



**Minutes of Committee Meeting
7pm Tuesday September 4th, 2018
Warsash Victory Hall**

Present:

Bob Hughes (Chairman), Phil Pike (Treasurer), Keith Johnson (HPR), David Whitlock (SG), Gill Rock (Warsash), Martin Barnett (HPR), John Parsons (Posbrook), Robin Green (SG), Pam Becroft.

Apologies: Alistair Burnett (HPR), Sandra Milam (Lodge Road)

Minutes of previous meeting: – Approved by committee

Chairman's Report:

- Thank you to all the Site Managers and Treasurer for the significant effort in finalising the rental renewal documents to incorporate the new tenancy agreement and GDPR permission requests.
- Each site is requested to submit maintenance plans with budget costs for the coming year with the aim of developing a five-year maintenance plan that may be budgeted proportionate to each site income.
- The Treasurer is to compile and prioritise future expenditure for each Site Manager.

Treasurer's Report:

Payments cleared since July Meeting:

General Account	Sarisbury Green-Variou	£ 154.98
	Stationary-Ink	£ 166.97
	TA Booklet	£ 183.00
	Web-Keith Taylor	£ 42.00
	Hall Hire-July Meeting	£ 15.00
	Fuel – Warsash	£ 13.04
	Water – HPR 6	£ 62.04
	Water-Sar Gr	£ 513.81
	Water - Lodge Road	£ 253.70
	Hedge Cutting – HPR	£ 280.00
	Water – Warsash	£ 31.59
	Water – HPR 10	£ 24.80
	Water – HPR 8	£ 24.90
	Water – HPR 2	£ 27.99
	Water – Posbrook	£ 233.94
	Total	£ 2027.76
 Produce Account	 Stock	 £ 292.51
	Total	£ 292.51

- The Water Bills are coming in, however, the bills are estimated, although some have been updated. The HPR Bills were later arrivals and it is doubtful that any update would come into this year's accounts.
- The HPR water costs shown above are estimated and these are expected to be trebled when an updated account is received.
- Water bills from other sites are currently being queried as they are considered incorrect.

Trading Hut

Sales slow, expected at this time of year. IOW Garlic on order, expected delivery end-September.

Posbrook:

- Site Full. 1 Waiting. All plots in order
- Hedge overgrowth parallel to Cemetery, awaiting on FBC to cut
- Damage to Water Meter during Grass Cutting – Reported to FBC.

Warsash:

- 10 on Waiting list
- Neighbouring premises have removed an existing hedge leaving large wooden stumps in the perimeter, these require removing
- Small hedge requires cutting
- Recent clearance of shed has resulted in a find of 6 tyres to be removed (Keith to pass details to Gill for arranging disposal)
- Warsash allotment holders have been very frugal in watering during the summer drought period.

Hunts Pond Road:

- 3 vacancies, 5 waiting, 2 rectification letters issued
- Manure delivery received
- Chippings available
- Issues with the gates being left unlocked, all plot holders have been contacted to ensure that the padlocks are being secured
- Drainage Proposal: Due to the success of the drainage improvement to plots between rows 32-35, a new proposal has been submitted for the extension of the programme to install land drains between rows 24-31. Committee unanimously approved the proposal intent but as scope cost is beyond committee approval value, scope revision or cost reduction was requested in order to allow work to proceed before winter.

Sarisbury Green:

- No vacancies at current time, but notice has been received from 6 plot holders. 2 rectification notices given. 14 on waiting list, will be reduced to 8 after allocation.
- Perimeter Hedge – Due to a competitive quote, FBC was given contract, but no action has taken place, and with continued growth and inhibiting the public, after continued chasing, Robin will issue a 14 days' notice to complete.
- Attendance at the Sarisbury Horticultural Show has resulted in allotment plot holders winning several first prizes for vegetable displays, particularly the school plot. (4 – 1st and 1 – 2nd).
- There have been minor crime incidents across Sarisbury and Holly Hill area, including trespassing on the allotment site by climbing the 7-foot-high steel gates. No damage so far, preventative measures taking place. Review the use of Anti-climb paint to gate for future.
- Arising from the success of plot 32A allocated to the Junior School, it is proposed that a plot be made available for the disabled; the site managers will research over the autumn and winter months and scope the requirements to present to the committee.
- Rent renewals due on 1st October, documents will be sent out now.

AOB:

- HPR - Iron post holding gate has rusted through, Keith to provide quote for repair.
- Renewal documents unable to be hand delivered, these will be posted to allotment holders.

Next Committee meeting: 6th November at 7pm, Victory Hall, Warsash.