



## **COMMITTEE MEETING MINUTES**

**At Lockwood Community Centre on Thursday 1<sup>st</sup> September 2016 at 7:30pm**

**Attendees:** Bob Hughes, Gill Rock, Ray Baldwin, Keith Johnson, Martin Barnett, Sandra Milam and Phil Pike.

**Apologies:** John Parsons and Alastair Burnett.

**Chairman:** A resident of Robins Meadow has complained to Fareham Borough Council of bindweed encroaching into his property. This complaint was forwarded to the Chairman and the site manager of Hunts Pond Road allotments to action.

**Acting Secretary:** The Acting Secretary asked for a volunteer to take the minutes; Keith Johnson agreed. A Secretary is required to take the minutes at the AGM.

### **Treasurers Report:**

Payments cleared since July Meeting:

General Account	Fuel – Sarisbury Green	£ 10.98
	Hall Hire July Meeting	£ 18.00
	Lock and Fuel – Warsash	£ 24.72
	Fuel and Weed Killer	£ 27.04
	Fuel – Sarisbury Green. Spares – Lodge Road	£ 47.07
	Stationary – Paper	£ 14.95
	Machine Spares – Warsash and Sarisbury Green	£ 39.47
	Total	£182.23

Rent Forms have been printed in time for distribution in early September. Tenants will receive them together with the AGM slips once they have been printed.

Regarding the Constitution: This will be finalised once the content of the new lease is known. Therefore, as previously noted, the existing Rules will remain in place.

### **Site Reports:**

**Hunts Pond Road:** 6 Vacant plots. 1 on waiting list. 28 Rectification letters sent. 2 plots have qualified for Fareham in Bloom.

A bonfire two weeks ago created a great deal of smoke and a local resident called the police. A warning has been issued to all plot holders regarding the responsibilities of bonfires.

The resident in Robins Meadow, who complained about bindweed, has been contacted and has been assured that the appropriate action will be taken.

**Sarisbury Green:** 3 on waiting list. 4 Rectification letters sent.

Serious fly-tipping of wood chippings have created a very large amount of chippings on site. The Site Manager may have to change the gate lock to prevent further unauthorised tipping.

Local foxes have killed most chickens on site.

**Warsash:** 4 on waiting list. 8 Plots will be vacant as of 1<sup>st</sup> October.

Still awaiting new entrance gate.

New boundary fence has been installed and deer fencing has been purchased for another project.

A local resident and plot holder called the police, as youths were causing minor vandalism to plots. The police confronted the youths and sent them on their way with no action taken.

**Lodge Road:** 4 on waiting list. 1 Plot will be vacant as of 1<sup>st</sup> October.

4 Plots have qualified for Fareham in Bloom.

Some fly-tipping inside of main gate.

General public are taking a short cut with dogs through the site via the access gate in Hunts Pond Road and leaving through the gate in Lodge Road. This is causing some dog fouling left on site.

Request to get estimates for new shed granted.

**HPR Revised Drainage Proposal:**

Instead of 3 trial drains, it is proposed to reduce this to 2; this has reduced the costings from £1,715 to £1,307. The drainage will be monitored by the Site Managers over the winter of 2016/2017, the summer of 2017 and the winter of 2017/2018 for effectiveness. Approval granted by 6 votes in favour and 1 against.

**Constitution and Risk Assessments:**

Constitution - See Treasurer's Report.

Risk assessments were not discussed as John Parsons not present.

**AGM:**

This will be held on the Thursday 24<sup>th</sup> November 2016 at St Mary's Church Hall, 109 Church Road, Warsash, starting at 7:30pm.

**Next Committee Meeting:** At the Lockwood Community Centre on Thursday 3<sup>rd</sup> November 2016 at 7:30pm.

Meeting closed at 9.30pm