



**Minutes of Committee Meeting
7pm Tuesday March 6th, 2018
Newbury Room, Warsash Victory Hall.**

Present

Bob Hughes (Chairman), Phil Pike (Treasurer), John Parsons (Posbrook), Gill Rock (Warsash), Martin Barnett (HPR), Keith Johnson (HPR), Sandra Milam (Lodge Rd), Robin Green (Sarisbury), David Whitlock (Sarisbury), Margaret Barrett (Guest), Richard Bastow (Trustee).

Apologies: Alastair Burnett (HPR).

Minutes of previous meeting – Approved by committee.

Chairman's Report

- Thank you to Abigail (plot holder on Sarisbury) for designing WWAA marketing posters for the forthcoming Home and Garden event at The Locks Heath Centre on 14th April. Again, a thank you to Martin for securing a pitch at this event.
- Website upgraded to [https:// status](https://status) by Keith Taylor (the WWAA website designer) – nominal annual fee.
- WWAA to apply for registration as a non-profit making organisation.
- Data protection of stored information to be revised to comply with the new (soon to be introduced) regulation.
- Regarding the New Tenancy Agreement, there are a small number of issues to be resolved.

Treasurer's Report March 2018:

Payments cleared since January meeting:-

| Account | Item | £ |
|---------|---------------------|---------|
| General | Honorariums | 1300.00 |
| | Parking Sign-HPR | 7.47 |
| | Shed Final Pay-LR | 560.00 |
| | January Meeting | 15.00 |
| | Spares War,SG | 44.96 |
| | Fuel – War | 13.52 |
| | Hedge Cutting – HPR | 1880.00 |
| | Timber & Oil – HPR | 49.95 |
| | 2 Padlocks – HPR | 51.84 |
| | Gratuity Auditor | 50.00 |
| | | Total |
| Produce | | 2416.43 |

Some water bills have been received. There are still a few to come for HPR. They are all set at £00.00 except for Warsash which will be queried as, for some reason, they have shown an estimated reading. It is noted they are zero VAT rated. Keith Johnson will circulate the Meter numbers and readings to committee members to ensure there are no anomalies.

Trading Hut:

Stock has been delivered, including: compost, tomato grow bags and potatoes. The shop has been very busy recently.

Sarisbury Green:

- Three vacant plots, one eviction. Sarisbury Junior School to take over a plot with the aid of sponsorship from some local businesses, Headmaster very keen to get children involved in growing vegetables. Risk assessments to be discussed regarding school-children on site.
- Spring Newsletter to be circulated soon.
- Possible water leak on site, investigation required.
- Lengthy discussion was held regarding whether a deposit is required for newly let plots, refundable on return of a clean and tidy site; this was suggested and proposed as an AGM agenda item.

Warsash:

- Four vacant plots with three on waiting list.
- Entrance to site to be resurfaced with scalplings by FBC.
- Padlocking of site not deemed necessary.

Lodge Rd:

- One on waiting list.
- New site hut now on site.
- Hedge repair required by gate, cost approx. £170. Estimates required for fencing adjacent to flats.
- A plot holder has asked for the site security to be assessed, regarding the height of gates and locking of gates.
- Southern Water to check water meters, with one to be closed off.

Hunts Pond Road:

- 11 vacant plots, no-one on waiting list.
- Plot holder sent Notice to Quit last year has disputed receiving it.
- Some sheds broken into, resulting in equipment being stolen. A plot holder on site to investigate the securing of funding up to £10,000 from a national source for certain items of equipment, infrastructure or one-off maintenance costs?

Posbrook:

No vacant plots, no one on waiting list. Rents are due on 25th March and so far approx. 50% of rents are in.

AOB:

Marketing posters presented to committee for use at LHSC Home & Garden Show on the 14th April. All Committee Members are encouraged to support Martin with the initiative to bolster vacant plot uptake.

Meeting closed: 20.50

Next Committee meeting: Tuesday 8th May 2018 Warsash Victory Hall at 19.00.