



**Minutes of Committee Meeting
7pm Tuesday July 3rd, 2018
Newbury Rm, Warsash Victory Hall**

Present:

Bob Hughes (Chairman), Phil Pike (Treasurer), Sandra Milam (Lodge Road), Gill Rock (Warsash), Alistair Burnett (HPR), Martin Barnett (HPR), John Parsons (Posbrook), Robin Green (SG), Pam Beecroft.

Apologies: Keith Johnson (HPR), David Whitlock (SG).

Minutes of previous meeting: – Approved by committee

Chairman's Report:

- The new Tenancy Agreement has been approved and 450 copies printed. These will be posted to tenants with rent renewal, along with GDPR consent and AGM invitation slips.
- Attended the WWAA stand at the Locks Heath Shopping Village event held on Saturday 26th May. A very good day enjoyed by all. Thank you to all who assisted on the day.
- Lottery Funding: Have received two good suggestions from Robin Green (SG) and Gill Rock (Warsash), Bob to forward to Keith (HPR). Awaiting further suggestions from Keith. Martin reported that Keith has two potential projects for funding: Southern Boundary Fencing which is currently inadequate and a 'Community Garden Project'.
- Budgets: Request for all site managers to submit Annual Maintenance Plans to the Treasurer.
- AGM to be held on 22nd November 2018 at St Marys Church Hall, Church Road, Warsash, commencing at 7:15pm.

Treasurer's Report:

HPR – only received one bill for water rates

Payments cleared since May Meeting:-

| | | | |
|-----------------|------------------------|---|----------------|
| General Account | Insurance | £ | 378.07 |
| | Water-SG. | £ | 9.41 |
| | Church Rent-Posbrook | £ | 600.00 |
| | Padlock-HPR | £ | 31.07 |
| | Strimmer Repair-SG | £ | 23.98 |
| | 2 Taps-1Padlock-HPR | £ | 41.04 |
| | Fuel-Lodge Road | £ | 9.73 |
| | Water-1 Stopcock-HPR | £ | 33.67 |
| | Water – Warsash | £ | 21.68 |
| | Hall Hire-Victory Hall | £ | 15.00 |
| | Fence Repair-Lodge Rd | £ | 240.00 |
| | Repairs-Warsash | £ | 670.00 |
| | Total | £ | 2073.65 |
| Produce Account | Stock | £ | 667.91 |
| | Total | £ | 667.91 |

The Rent Renewal forms have been printed, as have Tenancy Agreements along with Tenant Booklets. Available for all four sites. There are (60) spare booklets.

Trading Hut

Shop sales have been good over the past month but have now started to slow. John reported income budget this year.

Posbrook:

- Site full, no waiting. 3 Rectification letters sent end April – plots now satisfactory.

Hunts Pond Road:

- 6 Rectification letters sent 3rd July
- 4 on waiting list, with 5 vacant plots
- A new manure supplier has been sourced. A trailer is requested for transporting to site
- The hedge along Netley Road requires cutting.

Lodge Road:

- 1 Eviction in progress, 2 on waiting list
- 2 new posts have been fitted
- Problem with overgrown hedging that backs onto highway pavement and by communal area. (FBC responsibility). Cancel FBC contractor and use own contractor in future. John to supply contact number of reliable company
- 4 plots have trees covering $\frac{3}{4}$ of area on flats side – Sandra to discuss with FBC.

Sarisbury Green:

- No vacancies
- 9 on waiting list. This is due to the marketing programme led by Martin and attendance at the Sarisbury Green Fete. Expect some movement at rent renewal time and after the rectification processes
- 4 Rectification letters will be served
- The plot allocated to the local school is doing very well and has received a Gold Award for environmental conservation through the School Legislation Programme
- The next marketing event will be held at the Sarisbury Horticultural Society Annual Show at the Community Centre on 11th August. Handouts are available for members in case anyone wants to/has a plot holder who wants to enter the various competitions
- Complaint received regarding the use of hoses, managing the situation
- Security has been drawn to the attention of plot holders in the wake of the recent damage at the Cricket club
- GDPR emails sent to plot holders for consent.

Warsash:

- 9 on waiting list
- 1 vacant in next 2 weeks
- 1 Rectification letter sent – no acknowledgement received from tenant. Gill to pursue
- New standpipes have been fitted
- 5 rods have been damaged by badgers – suggested plot be given to a local bee-keeping tenant. (Bob to review due to H&S restrictions).

AOB:

- Plots left in poor state. Suggestions for a deposit to be paid on tenancy for all new tenants. (Chairman's item for vote at AGM).
- Phil noted that if WWAA had work carried out by FBC, they (FBC) would invoice at the end of their year. It was noted if we require FBC to carry out work we should use a written order for that work and send copy to the Treasurer.

Next Meeting: 4th September at 7pm, Victory Hall, Warsash

Closed meeting 8:15pm