



**Minutes of Committee Meeting
7pm Tuesday January 9th, 2018
Newbury Room, Warsash Victory Hall.**

Present

Bob Hughes (chairman), Keith Johnson (HPR), Gill Rock (Warsash), Alistair Burnett (HPR), John Parsons (Posbrook), Robin Green (Sarisbury Green, SG), Martin Barnett (HPR), David Whitlock (SG).

Apologies: Sandra Milam (Lodge Road); Phil Pike (treasurer), Janet Selby (secretary)

Minutes of previous meeting – approved by committee.

Chairman's Report

Chairman welcomed and wished all a Happy New Year and David Whitlock to his first committee meeting. Thanks given to the committee for Tenancy Agreement review comments; January agenda item.

Treasurer's Report

Payments cleared since Nov meeting:-

Account	Item	£
General	Water Leak repair	19.80
	Stamps - LR	7.04
	Water Pos	66.39
	Equipment SG	9.84
	Stationary	10.00
	Shed dep LR	140.00
	AGM Hall	30.00
	Honorariums	650.00
	Padlocks HPR	25.92
	Fuel SG	6.05
	Strimmer repairs SG	20.00
	Hedge Cutting LR	145.00
	Fencing LR	140.00
	Fuel Padlock SG	52.08
	Skip SG	380.00
	Skip (2) LR	490.00
		Total
Produce		14.56
		144.12
		150.00
	Total	308.68

Trading Hut:

Shop opens 28th January.

Sarisbury Green:

Lengthy discussion was held regarding whether a deposit is required for newly let plots, refundable on return of a clean and tidy site; this was suggested and proposed raising as an AGM agenda item.

Five vacant plots. One waiting. Improvement in tidiness reported since the last meeting through allocation of overgrown vacant plots to new plot holders and work undertaken on hedges and grass pathways in need of maintenance.

An Adams Waste skip was used to tidy up the site but positioning on soft ground at delivery and especially collection proved problematic. The delivery and collection lorries had to be rescued twice - with grateful thanks to Keith Thompstone and Andy Nelson for their assistance in recovery.

FBC Tree Surveyor visited and agreed work necessary to cut out dead wood on oak trees before they become the responsibility of the WWAA.

Agreement in principle reached with plot holders, committee, FBC and the Headmaster to allocate a plot to Sarisbury Junior School for educational purposes. A risk assessment to be drawn up and the project managed by the Site Managers. It is recognised the scheme has potential to be used for encouraging allotment uptake.

Identifying the historical knowledge of the existence of three water meters has been troublesome and in the end only one functioning device could be located.

Bees may not be doing too well and the keeper has been contacted.

Warsash:

Four vacant plots.

A section of boundary hedge has been removed and replaced with a new fence by a FBC contractor but a lot of mess has been left behind. FBC contacted to rectify.

Entrance gate security discussed and seeking options of some form of combination lock access. Web site contacts update noted as being useful.

Lodge Rd:

No report.

Posbrook:

No vacant plots and no indication that current holders intend to give up. One waiting.

Proposed rent increase to £6.50 approved. After rent, water and hedge cutting costs the increase should provide a small surplus.

Hunts Pond Road:

14 vacant plots, no waiting.

Tree survey conducted and some trimming to be conducted at FBC expense in springtime.

Future works funded by WWAA.

Hedges cut by contractor and the site is very pleased with the workmanship.

Hedging slips (800) available for planting and help is required with planting. A portion set aside for Lodge Rd with social housing boundary.

Water isolated, serial no. and meter readings recorded and sent to FBC and treasurer.

Tyre clearance is going well and awaiting collection. Disposal cost approved. Thank you for those tenants that help with the clearance.

Padlocks: one has failed following oiling and attempted combination number change; two have been replaced ex toolstation; further combination number changes postponed for now.

Invasive plant problem discussed as several plots are problematic with waste conifer and suspected willow planting a threat. Site Managers to follow up.

Tenancy Agreement:

Reviewed and amendments/corrections approved or rejected.

Marketing: discussed and the need for a flier suggested; the offer of a graphic artist's help gratefully received.

AOB:

None.

Meeting closed: approx. 9.15pm

Next Committee meeting: Tuesday 6th March 2018 Newbury Room Warsash Victory Hall.